

FOOTHILL TRANSIT

MINUTES

The regular meeting of the Foothill Transit Executive Board was held on Friday, September 24, 2010, at the Foothill Transit Conference Room, 100 South Vincent Avenue, 2nd Floor, West Covina.

Chairman Chandler called the meeting to order at 8:00 a.m. The following members were present, constituting a quorum of the Executive Board:

Roger Chandler, Chairman
Carol Herrera, Vice Chair
Paula Lantz
Pat Wallach

Chair Chandler called for a motion to excuse Member Delach's absence at the September 24, 2010 meeting.

Motion: Chair Chandler, seconded by Vice Chair Herrera
Vote: Unanimously carried

Pledge of Allegiance

Chair Chandler led the Pledge of Allegiance.

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF AUGUST 27, 2010

The minutes for the regular meeting of August 27, 2010, were approved as submitted.

Motion: Member Wallach, seconded by Vice Chair Herrera
Vote: Unanimously carried
[\(See Supporting Document\)](#)

PRESENTATIONS:

5.1. Contractors' Employee Recognition

Wayne Fritz, General Manager, MV Transportation, recognized Jorge Rivera, MV Transportation Operator of the Month.

Monica Pierson, General Manager, First Transit, recognized Porfirio Vasquez, First Transit Operator of the Month, who has scored a perfect accident record.

George Karbowski, Director of Operations & Maintenance, introduced special guests in attendance from North American Bus Industries, Inc.(NABI), Mr. Reno James Marcotuli, President & CEO, and Mr. Bill Coryell, Vice President, Western Region Sales. Pictures of the new model 1800 BRT bus were previewed.

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Mr. Marcotuli thanked Foothill Transit and the Executive Board for doing business with NABI.

PUBLIC COMMENT

Mary Griffieth addressed the Executive Board.

CONSENT CALENDAR:

The Executive Board adopted the Consent Calendar items 7-10.

Motion: Member Wallach, seconded by Vice Chair Herrera

Vote: Unanimously carried

[\(See Supporting Documents\)](#)

REGULAR AGENDA:

FOOTHILL TRANSIT ECOLINER UPDATE

George Karbowski, Director of Operations & Maintenance, reported the following:

- The Ecoliner's introduction on September 3, 2010, was held at Foothill Transit's Pomona operations and maintenance division and drew guests from all over the nation and around the globe. Notable attendees included Therese McMillan, Deputy Administrator of the Federal Transit Administration (FTA), Congressmen John Mica, David Drier, and Congresswoman Grace Napolitano. In addition to industry peers, several local and state elected officials were in attendance to celebrate this most auspicious occasion.
- The operator chosen for the Ecoliner's maiden voyage at Proterra's request was Sharonda, who also holds the distinction of driving the very first Foothill Transit CNG bus.
- Lines 197, 292 and 482 are among the lines being considered for future use by the Ecoliner; at the present time the Ecoliner is only serving Line 291.
- The Ecoliner is scheduled to be placed on display on October 3, 2010, at the American Public Transportation Association (APTA) Annual Meeting in San Antonio, Texas
- Mr. Karbowski and Lauren Cochran, Sr. Operations Analyst, and Joshua Goldman, Proterra, appeared at the California Transit Association (CTA) convention in San Diego, where they spoke about the Ecoliner.
- Mr. Karbowski spoke with representatives from the Walt Disney Company regarding the prospect of adding the Ecoliner to their line of transportation for their theme parks.

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Doran Barnes, Executive Director, added the following:

- Alberto Gonzalez, Pulsar Advertising, was introduced to the Executive Board. Pulsar has been handling promotion on the Ecoliner.
- Congresswoman Grace Napolitano invited both Chair Chandler and he to appear at the Full House of Representatives Transportation and Infrastructure Committee meeting to speak on the Ecoliner.

The Executive Board received and filed the Foothill Transit Ecoliner update.

Motion: Member Lantz, seconded by Vice Chair Herrera

Vote: Unanimously carried

[\(See Supporting Document\)](#)

TRANSIT ACCESS PASS (TAP) CRITICAL ITEMS UPDATE

Richard Hasenohrl, Director of Finance, gave a monthly status report on critical issues concerning the Transit Access Pass (TAP), this being the fourth report.

1. **Equipment/Maintenance/Reports:** Two out of three items are closed; the Hummingbird Interface item remains open and awaits further information from Metro regarding modifications needed to improve the functionality of Hummingbird reports.
2. **System Modifications:** One out of three items is closed; Agency Separation remains open because a cost of \$150,000 for a modification could be shared with other agencies or Metro, should they find a need for agency separation. Foothill Transit is awaiting receipt of several new Mobile Phone Validators (MPV) from Metro, which will be delivered mid to late October 2010. Items 7 and 8 have been reclassified from Regional Operating Rules to System Modifications. They both remain open.
3. **Regional Business Rules:** A meeting has been scheduled for September 30, 2010, to allow TAP agencies to review the proposed changes/modifications to the Regional TAP Operating Rules to address regional transfer issuance and acceptance. This item remains open.
4. **Fare Media:** The sole item in this category remains open. Metro has completed the purchase of limited use TAP cards which may be used for Proof of Payment (POP) on Silver Streak service. The use of these cards would require successful testing of the MPVs indicated in item #2. This item is open.

Paula Faust, LA Metro, reported the following:

- She is leaving Metro to become Deputy Director of the Gardena Municipal Bus Lines organization. Reassurances were made that Metro will continue their commitment to completing this project under Matt Raymond's supervision.

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- The three main issues that were initially raised at the May 28, 2010, Executive Board meeting were:
 1. Suspension on rear door boarding.
 2. Fare conversion.
 3. The reconciliation of cash deposits.
- Due to Metro software glitches the MPVs will not be delivered on September 24, 2010; there will be a two-week delay in their delivery.

The Executive Board received and filed the Transit Access Pass (TAP) critical items update.

Motion: Vice Chair Herrera, seconded by Member Wallach
Vote: Unanimously carried
[\(See Supporting Documents\)](#)

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director
Under Negotiation: Price and Terms

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: 14403 Pacific Ave. Baldwin Park APN: 8554-001-900
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Vijay Singhal, Chief Executive Officer, Baldwin Park
Under Negotiation: Price and Terms

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: 600 S. Brea Canyon Rd. City of Industry APN: 908
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: John D. Ballas, Director of Public Works, City of Industry
Under Negotiation: Price and Terms

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)

Property Address/Location: Diamond Bar Park-N-Ride Lot 100-101 N. Diamond Bar Blvd., Diamond Bar
Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald

Negotiating Parties: Frank Quon, Deputy Director of Operations - Caltrans
Under Negotiation: Price and Terms

The Executive Board recessed at 8:50 a.m. to Closed Session.

The Executive Board reconvened at 9:22 a.m. from Closed Session.

Darold Pieper, General Counsel, announced that no reportable action was taken in Closed Session.

**REQUEST TO ISSUE REQUEST FOR PROPOSALS (RFP) – ARCHITECTURAL
ENGINEERING CONSULTANT – SAN GABRIEL VALLEY PARK AND RIDE**

Roland Cordero, Director of Facilities, reported that at the February 5, 2010, Executive Board Retreat, the Executive Board gave direction to review five possible sites for a Park and Ride structure or structure in the San Gabriel Valley. In order to advance work on the project, the services of one or more architectural firms is needed.

After discussion, the Executive Board amended the recommendation and authorized the Executive Director to issue RFP 11-011 seeking proposals to provide Architectural & Engineering Services in connection with the development of a proposed Park and Ride structure **or structures** to be located in the San Gabriel Valley.

Said recommendation, as amended, was duly carried by the following vote:

Motion: Member Lantz, seconded by Vice Chair Herrera,
Ayes: Chair Chandler, Vice Chair Herrera, Member Lantz, and Member Wallach
Noes: None
Vote: Duly carried
[\(See Supporting Documents\)](#)

**REQUEST TO ISSUE REQUEST FOR PROPOSALS (RFP) – ENVIRONMENTAL
CONSULTANT – SAN GABRIEL VALLEY PARK AND RIDE**

Roland Cordero, Director of Facilities, reported that in compliance with requirements set by the National Environmental Policy Act (NEPA), Foothill Transit must prepare appropriate documentation in order to obtain environmental clearance from the FTA. Similarly, environmental reviews and the preparation of appropriate documentation will be required to comply with the California Environmental Quality Act (CEQA).

After discussion, the Executive Board amended the recommendation and authorized the Executive Director to issue RFP 11-018 seeking proposals to provide environmental consulting services as necessary in connection with the development of a proposed Park and Ride project **or projects** to be located in the San Gabriel Valley.

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Said recommendation, as amended, was duly carried by the following vote:

Motion: Member Lantz, seconded by Vice Chair Herrera,
Ayes: Chair Chandler, Vice Chair Herrera, Member Lantz, and Member Wallach
Noes: None
Vote: Duly carried
[\(See Supporting Documents\)](#)

EXECUTIVE DIRECTOR COMMENT

Mr. Barnes reported that the APTA Conference will be held in San Antonio, Texas on October 3-6, 2010. He has been nominated to serve for the third year on the APTA Executive Committee.

BOARD MEMBER COMMENT

Member Wallach commented on the following:

- She and Chair Chandler attended the new El Monte facility ground breaking. LA County Supervisors Molina, Ridley-Thomas, and Knabe were in attendance as well.
- Mr. Kevin McDonald, Executive Deputy Director, was commended for his presentation on the Ecoliner before the El Monte City Council.
- Everyone is invited to the ground breaking of the El Monte branch of the DMV on September 29, 2010. 1st District Supervisor Gloria Molina is scheduled to attend.

Vice Chair Herrera thanked staff for doing a wonderful job on the Ecoliner launch on September 3, 2010.

Member Lantz commented on the following:

- Staff is commended for creating a dynamic and professional presentation at the Ecoliner launch.
- The Ecoliner was on display at the CTA Conference in San Diego, and Member Lantz noted it received a strongly favorable reaction.

ADJOURNMENT

There being no further business, the Executive Board adjourned at 9:27 a.m.

Staff and guests present:

Doran Barnes, Executive Director
Kevin McDonald, Deputy Executive Director

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Darold Pieper, General Counsel
Dietter Aragon, Planning Manager
David Reyno, Director of Government Relations
Richard Hasenohrl, Director of Finance
Roland Cordero, Director of Facilities
Jaime Becerra, Director of Safety & Security
Monica Pierson, General Manager
Wayne Fritz, General Manager
George Karbowski, Director of Operations & Maintenance
Linda Somilleda, Director of Marketing & Communication
Paula Faust, LA Metro
Reno James Marcotuli, President & CEO, NABI
Bill Coryell, Vice President, Western Region Sales, NABI
Alberto Gonzalez, Pulsar Advertising
Martha Arana, Commission Services